



sport ireland

September 2016

Re: Club/Community Links Grant Scheme 2016

To whom it may concern,

Please find enclosed your Limerick Sports Partnership Club/Community Links Grant application pack. Your pack includes:

1. Cover letter
2. Application form
3. Terms & Conditions
4. Guidelines for completing the application form
5. Contact Details for Sports Development Officers in Limerick
6. A checklist
7. Club/Community Links Grants baseline data collection form

Please note that a representative from the Limerick Sports Partnership is available to support you in developing your application. Please contact Kathleen Kennedy at 061-333600 to make an appointment.

The deadline for submission of your completed application form is 4th November 2016 at 4pm.

Yours in Sport,

Phelim Macken

Phelim Macken

Sports Coordinator



LIMERICK SPORTS PARTNERSHIP CLUB GRANTS

CLUB/COMMUNITY LINKS GRANTS

FOR LOCAL SPORTS GROUPS/CLUBS IN LIMERICK

APPLICATION FORM

Limerick Sports Partnership are pleased to announce a small Grant Scheme (minimum €500 per club and maximum €1,000) for local sports groups/clubs in Limerick to increase participation in sporting activities by supporting clubs to develop their Club/Community Links. Please see attached Terms & Conditions, for more information on eligibility.

THIS FORM MUST BE RETURNED ON OR BEFORE

4pm on Friday 4th November 2016

APPLICATIONS RECEIVED AFTER THIS DATE WILL NOT BE CONSIDERED.

Committee's decision on acceptance of any application and on the allocation of grants is final and any canvassing may lead to an application being discarded.

SECTION 1**APPLICANT DETAILS**

1. **Name of Sports Club:** _____

2. **Address of Club:** _____

3. **Email Address:** _____

4. **Name, address and telephone no. of group/club and the official to whom correspondence should be sent (Treasurer/Secretary):**

Name of Official: _____

Address: _____

Email Address: _____

Day time Phone: _____

5. **Name, Address, Phone Number and Contact Person of the Community group/groups that you will be working in partnership with i.e. local school, community group, housing estate etc., to develop your club/community links programme:**

Name of Contact: _____

Address: _____

Email Address: _____

Day time Phone: _____

1. Who is the target group: (please tick more than one if your programme/event will cater for more than one target group)

- | | |
|--|---|
| <input type="checkbox"/> Girls under 18 years | <input type="checkbox"/> Women over 18 years |
| <input type="checkbox"/> Boys Secondary school age | <input type="checkbox"/> Men over 18 years |
| <input type="checkbox"/> Boys primary school age | <input type="checkbox"/> Members of the travelling community |
| <input type="checkbox"/> Unemployed people | <input type="checkbox"/> People from designated disadvantaged communities |
| <input type="checkbox"/> People from migrant communities | <input type="checkbox"/> People with a disability |
| <input type="checkbox"/> Other (please specify) _____ | |
- (eg. Supporting mental health)

(Target groups taken from the list of targets groups in the Sport Ireland SPEAK report)

SECTION 4 DETAILS OF GRANT SOUGHT
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Breakdown of Grant money being applied for (The maximum total grant is €1,000):

- 1. Sports equipment grants (e.g. sports equipment; bibs, balls etc)**
please specify all equipment being applied for:

Equipment:	Estimated Cost:

Total Amount of equipment grant sought: € _____

- 2. Skills development grants (e.g. coaching, training of young people in sports)**
Please specify each coaching course/training course being applied for:

Training Course and name of person to be trained:	Estimated Cost:

Total Amount of training grant being sought: € _____

3. **Other grants sought** (e.g. Bus, medals, other funding required to roll out the programme/activity..... please specify)

Grant being sought:	Estimated Cost:

Total Amount of other grant being sought € _____

TOTAL GRANT BEING SOUGHT (the sum of the grants above) € _____

You may provide any other details or material you feel may support your application on a separate sheet if preferred.

4. How many people, in your estimation, would benefit from this grant?

SECTION 5 FUTURE CLUB DEVELOPMENT

Our club has worked with a development officer from the Limerick Sports Partnership or National Governing Body in the past. YES NO

If so which development officer have you been liaising with?

If not are you willing to work with a Development Officer? YES NO

It has been identified that some clubs in Limerick would benefit from club development training in the future. Is your club committee willing to take part in subsidised club development training to improve your club?

YES NO

SECTION 6 DECLARATION

On behalf of _____ I, the undersigned, apply for a once-off grant for the purpose stated above and declare that the information given in this application is true and complete to the best of my knowledge. I acknowledge that any funds awarded must be used for the purpose stated and not to replace existing funding. I also understand that information supplied in or accompanying this application may be made available on request under the Freedom of Information Acts 1997 and 2003. I have read and fully understood the terms and conditions of the grant.

Signed (on behalf of the Sports Club): _____

Name (In Block Capitals): _____

Position in the club: _____

Date: _____

Signed (on behalf of the Community Group): _____

Name (In Block Capitals): _____

Position in the club: _____

Date: _____

Further Documentation/Information required:

- **Club Constitution or Rules**
- **Income and Expenditure Account / Treasurer's Report for the most recent financial period**

Completed & signed application forms should be returned to the following address:-

Limerick Sports Partnership, UL Sport Arena, University of Limerick, Castletroy, Limerick.

or email to kkennedy@limericksports.ie



TERMS AND CONDITIONS

BACKGROUND

Limerick Sports Partnership has secured funding for the delivery of a Club Community Grants Scheme on a biennial basis. Limerick Sports Partnership partners with Sport Ireland in association with LSP Board to roll out this club support grant scheme. This grants scheme is one element of the extensive Limerick Sports Partnership Programme of Activities that supports communities in Limerick.

OVERALL AIM

The Club/Community Links Grant Scheme aims to assist in the implementation of locally-developed, well-planned sports programmes and events, designed to increase participation in sport and physical activity in local communities. In particular, the scheme is aimed at:

- assisting local clubs/organisations to enhance existing opportunities for their local communities to become involved in sport and physical activity;
- assisting local clubs/organisations to initiate new programmes or events geared at involving local people in sport and physical activity.

WHO CAN APPLY

Grants are available to all local clubs, groups and organisations that promote increased participation in sport or physical activity (*please note that priority will be given to those clubs/organisations who are catering for or willing to cater for people in designated disadvantaged areas or who cater for minority groups*). Commercial, statutory or umbrella bodies are not eligible to apply for this grant. The grant can only be applied for by clubs and community groups who are willing to submit a joint application and the funds will be allocated to the Sports Club. (*Please contact your Local Sports Partnership Representative for advice and support in applying for the grants*)

KEY CRITERIA

Applications are encouraged from clubs/organisations that:

- have the potential to increase levels and frequency of participation in sport and physical activity in the local area;
- can act as showcases or successful demonstration projects and which can be replicated by other clubs/organisations in the future;
- have the potential to develop into a sustainable, longer-term programme;
 - are developing initiatives in or servicing designated disadvantaged areas;
 - are developing initiatives for minority populations or groups with special needs;

Grants will be between **€500** and **€1,000** and may be allocated towards the cost of the following initiatives outlined below:

Sport and Physical Activity Programme/Event:

For example, your club might form a partnership with the local school and community centre, and roll out a 6 week sports programme. There might be a cost of training coaches or upskilling existing coaches to support this programme, through sending them on coaching courses or training courses.

Purchase of Equipment / Resource Materials

For example, Balls, Bibs or any other equipment that the club might require to support new members joining the club.

Participation Event

For example, organisation of a *Come and Try day* or a *Blitz day for local schools* aimed at introducing the local community to your club and encouraging them to join the club.

GRANTS WILL NOT BE ALLOCATED TOWARDS THE COST OF:

Non-sporting/physical activities, Ongoing Commitments (e.g. membership fees for gyms or sports clubs, rental of facilities or employment of professional instructors on an ongoing basis), Club Insurance / Taxes or Rates, Foreign Travel / Visits, Feasibility Studies, Competitions, Capital Costs (such as the development or refurbishment of facilities/upgrade of pitches etc).

Any other costs that the grants subcommittee deem inappropriate.

EVALUATION

Successful applicants may be required to take part in an evaluation of the impact of the grants, in the future. It is a condition of accepting the grant that your club will be willing to take part in any evaluations that the Limerick Sports Partnership requires and that you will engage with the designated Sports Partnership Representatives, in developing, rolling out and evaluating your programme/event. This will be in the form of a user friendly online survey monkey questionnaire.

CONDITIONS

1. Applicant clubs/organisations must have in place public liability insurance covering the activities they wish to promote.
2. Applicant local club/organisations must have a democratically elected executive.
3. Applicant clubs/organisations shall provide the Grant Subcommittee with sufficient information about the club/organisation to assess its suitability for funding. Supplementary information may be requested from the applicant club/organisation to assist in the decision making process.
4. Limerick Sports Partnership may use the name of the applicant club/organisation and details of the usage and outcomes of the grant in its own publicity and successful applicants shall cooperate, if requested, in efforts to publicise the grant scheme.
5. The decision of the Grants Subcommittee in all matters relating to grant allocations is final.
6. Successful applicants can only use the grant for the purposes specified on their application form. It is a stipulation of the grant that a Limerick Sports Partnership, designated representative may request to meet your club and where possible visit the club to see your programme/event being rolled out.
7. Successful applicants should acknowledge Limerick Sports Partnership in the promotion or publicity materials generated in relation to activities funded by this grant. Limerick Sports Partnership can supply you with the correct logo's for this.

DISCLAIMER

Limerick Sports Partnership, Sport Ireland and LSP Board Members nor any bodies represented thereon will not accept liability for damage or injury which might arise in the use of any funds made available.



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CLUB/COMMUNITY LINKS GRANTS

GUIDELINES FOR COMPLETING THE APPLICATION FORM

1. Where possible Sports Clubs should develop links with local schools, community groups/organisations, and jointly develop a programme or event that will help to attract members of the community to take part in Sport and Physical Activity, and ultimately attract new members to your club
2. Complete the application form making sure that you have read the terms and conditions
3. The application form must be submitted jointly, between the Sports Club and the Community group, and must be signed by a representative from both. However, it is the Sports Club who will receive the funds and will be responsible for reporting back to the Sports Partnership
4. Complete the checklist tick box before submitting the application form to ensure that you have included all documents that will be required.

SPORTS DEVELOPMENT OFFICERS FOR LIMERICK

Name	Job Title	Contact Number	E-mail
Phelim Macken	Limerick Sports Partnership Coordinator	061-333600	pmacken@limericksports.ie
Kathleen Kennedy	Administration/Communication/Community Health	061-333600	kkennedy@limericksports.ie
Ciara McInerney	Administration/Finance/Older Adult Programme	061-333600	cmcinerney@limericksports.ie
Elaine Shea	Community Health/Walking/Sports Inclusion Disability Officer	061-333600	eshea@limericksports.ie
Tracy Mahedy	Women in Sport/Community Fitness/Older Adults	061-333600	tmahedy@limericksports.ie
Liam Cantwell	Schools/Mentoring Programme/Mental Health	061-333600	lcantwell@limericksports.ie
Mairead Fitzgerald	Men's Health/Disadvantaged Communities	061-333600	mfitzgerald@limericksports.ie
FAI			
Barry McGann	FAI Development Officer (Limerick County)	083-8162916	barry.mcgann@fai.ie
Barbara Bermingham	FAI Development Officer (Southill)	086-7712337	barbara.bermingham@fai.ie
Jason O'Connor	FAI Development Officer (Ballinacurra Weston & Moyross)	083-1226859	jason.oconnor@fai.ie
Declan Considine	FAI Development Officer (St.Mary's)	083-1795959	declan.considine@fai.ie
GAA			
Noel Hartigan	GAA County Games Manager	087-9581568	noel.hartigan.gda.limerick@gaa.ie
Ollie Coffey	Games Development Administrator	087-8123859	oliver.coffey.gpo.limerick@gaa.ie
Eoin Ryan	Games Development Administrator (Northside)	087-7697809	eoin.ryan.gda.limerick@gaa.ie
Sean Madden	Games Development Administrator (Southside)	087-7760532	sean.madden.gda.limerick@gaa.ie
Peter Nash	Games Development Administrator (Limerick City)	085-7843419	peter.nash.gda.limerick@gaa.ie
Séan Óg Herbert	Games Development Administrator	087-6358417	sean.herbert.gpo.limerick@gaa.ie
James Ryan	Games Development Administrator	087-6424630	james.ryan.gda.limerick@gaa.ie
MUNSTER RUGBY			
Euan Gee	Munster Rugby Development Officer	087-9914537	euangee@munsterrugby.ie
CAMOGIE			
Ross Corbett	Munster Camogie Development Officer	087-6415485	ross@camogie.ie

CHECKLIST

(Have you included the following in your application)

- | | | | |
|---|------------------------------|-----------------------------|------------------------------|
| 1. Completed Application form | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/A <input type="checkbox"/> |
| 2. Our club and a local community group/organisation or school have jointly signed the form | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/A <input type="checkbox"/> |
| 3. We have included our club constitution (or set of rules) | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/A <input type="checkbox"/> |
| 4. We have included our club's most recent Income/expenditure accounts or Treasurers report | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/A <input type="checkbox"/> |
| 5. We have completed our baseline data Form | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/A <input type="checkbox"/> |



Club/Community Links Grants Baseline Data Collection

Please complete the following details and return it with your application form. This form will help us when evaluating the impact these grants have, in the community, and will help support the Sports Partnership when applying for further funding

- (a) Club Name _____
- (b) Club Contact Name _____
- (c) Club Contact Number _____
- (d) Club Website Address _____
- (e) Club Email Address _____
- (f) Club cater for (Please tick appropriate boxes)
Boys (under 12) ___ Boys (12-18yrs) ___ Males (18+) ___ Older Males (60+) ___
Girls (under 12) ___ Girls (12-18yrs) ___ Females (18+) ___ Older Females (60+) ___
- (g) How many coaches/ Volunteers are currently involved in your club: _____
- (h) How many Registered Players are there in your club _____
- (i) How many potential new members do you anticipate attracting as a result of this grant scheme: _____

Please note that the Limerick Sports Partnership will retain your information for use on their A-Z and in evaluations of the Grants Programme. We can only publish information received from each club. If there are any changes to the club contact information, it is the responsibility of the club to inform the Limerick Sports Partnership and they can alter the information thereafter. The Information collected may also be used as a means of promoting sports clubs and organisations available in Limerick and will also be used to notify your club of any programmes, courses or grants available through the Limerick Sports Partnership

SIGNED (on behalf of the club): _____

POSITION IN THE CLUB: _____

BLOCK CAPITALS: _____

DATE: _____